Oracle Banking Digital Experience

Retail Transfer and Payment Global Beneficiary Maintenance User Manual Release 15.1.0.0.0

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Retail Transfer and Payment Global Beneficiary Maintenance User Manual

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Table of Contents

1.	Preface	4
	Transaction Host Integration Matrix	
	Beneficiary Maintenance	
	Source-Beneficiary Account Linkage	
	Beneficiary Mapping	

1. Preface

1.1 Intended Audience

This document is intended for the following audience:

- Customers
- Partners

1.2 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc.

1.3 Access to OFSS Support

https://support.us.oracle.com

1.4 Structure

This manual is organized into the following categories:

Preface gives information on the intended audience. It also describes the overall structure of the User Manual.

Transaction Host Integration Matrix provides information on host integration requirements for the transactions covered in the User Manual.

The subsequent chapters provide information on transactions covered in the User Manual.

Each transaction is explained in the following manner:

- Introduction to the transaction
- Screenshots of the transaction

The images of screens used in this user manual are for illustrative purpose only, to provide improved understanding of the functionality; actual screens that appear in the application may vary based on selected browser, theme, and mobile devices.

 Procedure containing steps to complete the transaction- The mandatory and conditional fields of the transaction are explained in the procedure.

If a transaction contains multiple procedures, each procedure is explained. If some functionality is present in many transactions, this functionality is explained separately.

1.5 Related Information Sources

For more information on *Oracle Banking Digital Experience Release 15.1.0.0.0*, refer to the following documents:

- Oracle Banking Digital Experience Licensing Guide
- Oracle Banking Digital Experience Installation Manuals

2. Transaction Host Integration Matrix

Legends

NH	No Host Interface Required.
*	Host Interface to be developed separately.
✓	Pre integrated Host interface available.
×	Pre integrated Host interface not available.

Transaction Name	FLEXCUBE UBS	Third Party Host System
Beneficiary Maintenance	NH	NH
Beneficiary Maintenance - Internal Transfer	NH	NH
Beneficiary Maintenance - Domestic Transfer	NH	NH
Beneficiary Maintenance - International Transfer	NH	NH
Beneficiary Maintenance – SEPA Card Payment	NH	NH
Beneficiary Maintenance – SEPA CREDIT Transfer	NH	NH
Beneficiary Maintenance – UK Payments	NH	NH
Beneficiary Maintenance – Internal Remittances	NH	NH
Global Beneficiary Mapping	NH	NH
Un-map Beneficiary	NH	NH
Map Beneficiary	NH	NH

3. Beneficiary Maintenance

Using this option any business user who has access can maintain the beneficiary.

You can also specify if the *Beneficiary Template* created is available to other users of the same primary customer id by specifying the *Template Access Level* as *Public*. You can create the *Private Template*, which can be accessed only by you.

The Search criteria allow searching the Beneficiary Templates created earlier.

3.1 Beneficiary Maintenance

To maintain Beneficiary

From the Customer Services menu, select Beneficiary Maintenance.
 The Beneficiary Maintenance screen appears.

Beneficiary Maintenance



Field Description

Field Name Description Entity [Mandatory, Drop-Down] Indicates the entities available for selection.

- 2. From the **Entity** list, select the appropriate option.
- Click Search.

The **Beneficiary Maintenance** screen appears.

Beneficiary Maintenance



Field Name	Description
Entity	[Display] Displays the entity selected.
Transaction Type	[Mandatory, Drop-Down] Indicates the transaction type available in entity.
Visibility	 [Mandatory, Drop-Down] Indicates the access type of the beneficiary template. The options are: Generic Restricted
Mapped to User type	[Conditional, Check Box] Indicates the user types check boxes.
Beneficiary ID	[Optional, Alphanumeric, 10] Indicates the beneficiary Id to be searched.
Beneficiary Name	[Optional, Alphanumeric, 35] Indicates the beneficiary name to be searched.
Beneficiary Account No	[Optional, Alphanumeric, 34] Indicates the beneficiary account number to be searched.
Beneficiary Email	[Optional, Alphanumeric, 40] Indicates the beneficiary email Id to be searched.
Beneficiary Bank Name	[Optional, Alphanumeric, 35] Indicates the beneficiary bank name to be searched.
Visibility	[Optional, Drop-Down] Indicates the beneficiary visibility/ access type to be searched. The options are: Public Generic Private Restricted

Field Name	Description
Customer ID	[Conditional, Alphanumeric, 25]
	Indicates the private / public beneficiary created for customer Id to be searched.
	To enable this field, select the Private or Public option, from Visibility list.
User ID	[Conditional, Alphanumeric, 20]
	Indicates the search private beneficiary created by user to be searched.
	To enable this field, select the Private option, from Visibility list.

- 4. From the **Transaction Type** list, select the appropriate option.
- 5. From the **Visibility** list, select the appropriate option.
- 6. From the **Entity** list, select the appropriate option.
- 7. From the **Visibility** list, select the appropriate option.
 - a. If you select Private or Public option, enter the Customer ID.
 - b. If you select Private option, enter the User ID.
- 8. Click Search.

The **Beneficiary Maintenance** screen appears.

OR

Click Create Beneficiary Template.

The Add Beneficiary screen appears.

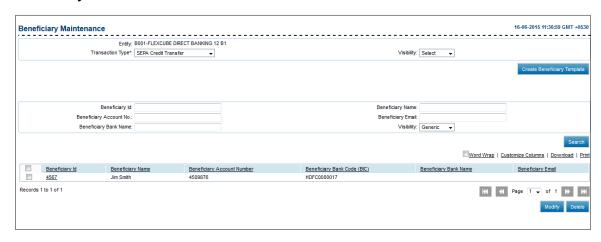
OR

Click the Beneficiary ID link.

The beneficiary details in the View Beneficiary screen appears.

Note: You can create new beneficiaries template for various *Transaction Types*, by selecting any *Transaction Type* and clicking the **Create Beneficiary Template** button. Please refer to the section *Beneficiary Maintenance – Internal Transfer* onwards.

Beneficiary Maintenance



Column Description

Field Name	Description
Checkbox for the record selection	[Display] Displays the list of checkbox that allows the selection or de-selection of the desired record.
Beneficiary ID	[Display] Displays the beneficiary Id.
Beneficiary Name	[Display] Displays the beneficiary name.
Beneficiary Account [Display] Number Displays the beneficiary account number.	
Beneficiary Branch	[Display] Displays the beneficiary branch code.
Beneficiary Email	[Display] Displays the beneficiary email.

The options mentioned below are applicable for records of Beneficiary Search transactions.

To enable the word wrap in the columns, select the Word Wrap check box.

Click **Customize Columns** to reorder the columns or select the columns that appear in the list.

Click **Download** to download all or selected columns in the Beneficiary Search transactions list. You can download the list in PDF, XLS, QIF, OFX and MT940 formats.

Click Print to print record.

- Click to view the first page of the record.
- Click to view the previous page of the record.
- Click to view the next page of the record.
- Click to view the last page of the record.
- 9. To select a record, select the **Beneficiary ID** check box.
- 10. Click Delete.

The **Delete Beneficiary – Verify** screen appears.

OR

Click Modify.

The Modify Beneficiary screen appears.

OR

Click the **Beneficiary ID** link.

The beneficiary details in the View Beneficiary screen appears.

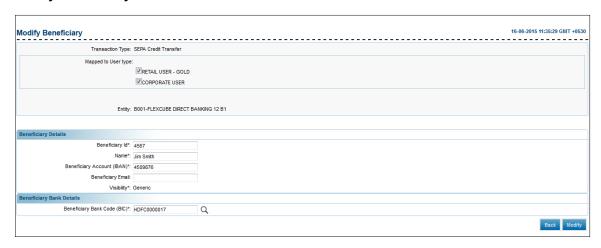
View Beneficiary



11. Click **Close** to close this screen.

Note: Below screen is displayed when **Modify** button is clicked in the *Beneficiary Maintenance* screen.

Modify Beneficiary



- 12. Modify the required details.
- 13. Click Modify.

The Modify Beneficiary - Verify screen appears.

OR

Click Back.

The Beneficiary Search screen appears.

Modify Beneficiary - Verify



14. Click Confirm.

The **Modify Beneficiary – Confirm** screen appears.

OR

Click Change.

The Modify Beneficiary screen appears.

Modify Beneficiary - Confirm



15. Click **OK**.

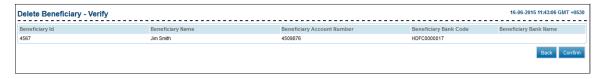
The **Beneficiary Maintenance** screen appears.

To Delete Beneficiary:

- 1. To delete a beneficiary, select the desired check box.
- 2. Click **Delete**

The **Delete Beneficiary – Verify** screen appears.

Delete Beneficiary - Verify



3. Click Confirm.

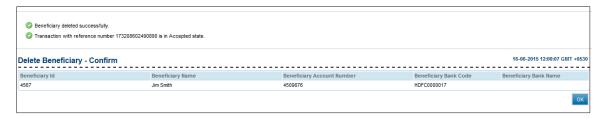
The **Delete Beneficiary – Confirm** screen appears.

OR

Click Back.

The **Select Beneficiary** screen appears.

Delete Beneficiary - Confirm



4. Click **OK**.

The **Beneficiary Maintenance** screen appears.

3.2 Beneficiary Maintenance-Internal Remittances

To maintain a Beneficiary for Internal Remittance

1. From the Customer Services menu, select Beneficiary Maintenance.
The Beneficiary Maintenance screen appears.

Beneficiary Maintenance



Field Description

Field Name	Description
Entity	[Mandatory, Drop-Down]
	Indicates the entities available for selection.

- 2. From the **Entity** list, select the appropriate option.
- Click Create Beneficiary Template.
 The Add Beneficiary screen appears.

Add Beneficiary - Internal Remittances



Field Name	Description
Transaction Type	[Display] Displays the selected transaction type (Internal Remittance).
Mapped to User type	[Display]
	Displays the user types for which beneficiary to be made available.

Field Name	Description
Beneficiary ID	[Mandatory, Alphanumeric, 10] Indicates the unique Identification for beneficiary.
Beneficiary Name	[Mandatory, Alphanumeric, 35] Indicates the beneficiary name for the transfer.
Bank Name	[Mandatory, Drop-Down] Indicates the list of bank names where beneficiary account is maintained.
Beneficiary Account No	[Mandatory, Alphanumeric, 34] Indicates the beneficiary's account number to which funds are to be transferred.
Beneficiary Email	[Optional, Alphanumeric, 40] Indicates the beneficiary email address.
Visibility	[Display] Displays the beneficiary access type definitions selected on Create Beneficiary screen.

- 4. In the **Beneficiary ID** field, enter the beneficiary Id.
- 5. In the **Beneficiary Name** field, enter the beneficiary name.
- 6. In the **Beneficiary Bank Branch** field, enter the beneficiary branch.
- 7. In the **Beneficiary Account No** field, enter the beneficiary account number.
- 8. Click Add

The Add Beneficiary - Verify screen appears.

OR

Click Back.

The **Beneficiary Maintenance** screen appears.

Add Beneficiary - Internal Remittances - Verify



9. Click **Confirm**.

The Add Beneficiary - Confirm screen appears.

OR

Click Change.

The Add Beneficiary screen appears.

Add Beneficiary - Internal Remittances - Confirm



10. Click **OK**.

The **Beneficiary Maintenance** screen appears.

3.3 Beneficiary Maintenance-Internal Account Transfer

To maintain a Beneficiary for Internal Account Transfer

1. From the **Customer Services** menu, select **Beneficiary Maintenance**. The **Beneficiary Maintenance** screen appears.

Beneficiary Maintenance



Field Name	Description
Entity	[Mandatory, Drop-Down]
	Indicates the entities available for selection.

- 2. From the **Entity** list, select the appropriate option.
- Click Create Beneficiary Template.
 The Add Beneficiary screen appears.

Beneficiary Maintenance - Internal Account Transfer



Field Name	Description
Transaction Type	[Display] Displays the selected transaction type (Internal Account Transfer).
Mapped to User type	
Beneficiary ID	[Mandatory, Alphanumeric, 10] Indicates the unique identification for beneficiary.
Beneficiary Name	[Mandatory, Alphanumeric, 35] Indicates the name of the beneficiary.
Beneficiary Bank Branch	[Mandatory, Drop-Down] Indicates the list of branches within the bank where beneficiary account is maintained.
Beneficiary Accoun ^a No	t [Mandatory, Alphanumeric, 20] Indicates the beneficiary's account number to which funds are to be transferred.
Beneficiary Email	[Optional, Alphanumeric, 40] Indicates the beneficiary email address.
Visibility	[Display] Displays the beneficiary access type definitions selected on Create Beneficiary screen.

- 4. In the **Beneficiary ID** field, enter the beneficiary Id.
- 5. In the **Beneficiary Name** field, enter the beneficiary name.
- 6. In the **Beneficiary Bank Branch** field, enter the beneficiary branch.
- 7. In the **Beneficiary Account No** field, enter the beneficiary account number.

8. Click Add.

The Add Beneficiary - Verify screen appears.

OR

Click Back.

The **Beneficiary Maintenance** screen appears.

Add Beneficiary - Internal Account Transfer - Verify



9. Click Confirm.

The Add Beneficiary - Confirm screen appears.

OR

Click Change.

The Add Beneficiary screen appears.

Add Beneficiary - Internal Account Transfer - Confirm



10. Click the OK.

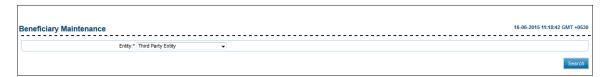
The Beneficiary Maintenance screen appears.

3.4 Beneficiary Maintenance - Domestic Account Transfer

To maintain a Beneficiary for Domestic Account Transfer

From the Customer Services menu, select Beneficiary Maintenance.
 The Beneficiary Maintenance screen appears.

Beneficiary Maintenance

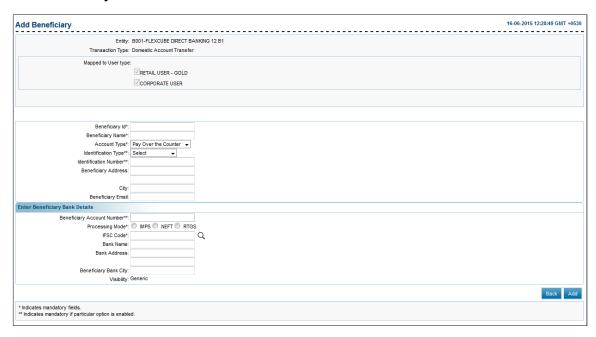


Field Description

Field Name	Description
Entity	[Mandatory, Drop-Down]
	Indicates the entities available for selection.

- 2. From the **Entity** list, select the appropriate option.
- Click Create Beneficiary Template.
 The Add Beneficiary screen appears.

Add Beneficiary - Domestic Account Transfer



Field Name	Description
Transaction Type	[Display] Displays the selected transaction type (Domestic Account Transfer).
Mapped to User type	[Display] Displays the user types for which beneficiary to be made available.

Field Name	Description
Beneficiary ID	[Mandatory, Alphanumeric, 10] Indicates the unique identification for beneficiary.
Beneficiary Name	[Mandatory, Alphanumeric, 35] Indicates the name of the beneficiary.
Account Type	 [Mandatory, Drop-Down] Indicates the account type. The options are: Pay Over the Counter Enter Account No
Identification Type	[Conditional, Drop-Down] Indicates the Identification document for receiving the funds at counter. The options are: SSN Passport Driving License To enable this field, select the Pay Over the Counter option, from Account Type list.
Identification Number	[Conditional, Alphanumeric, 35] Indicates the reference number of the document. To enable this field, select the Pay Over the Counter option, from Account Type list.
Beneficiary Address	[Conditional, Alphanumeric, 35*2] Indicates the address of beneficiary. To enable this field, select the Pay Over the Counter option, from Account Type list.
City	[Conditional, Alphanumeric, 35] Indicates the city of beneficiary address. To enable this field, select the Pay Over the Counter option, from Account Type list.
Beneficiary Email	[Optional, Alphanumeric, 40] Indicates the beneficiary email address.

Field Name	Description
Beneficiary Account Number	[Conditional, Alphanumeric, 34] Indicates the beneficiary's account number for the transfer. To enable this field, select the Enter Account No option, from Account Type list.
Processing Mode	[Mandatory, Drop-Down] Indicates the processing mode through which transaction should be routed.
IFSC Code	[Mandatory, Pick List] Indicates the clearing code for the beneficiary bank.
Bank Name	[Display] Displays the beneficiary bank name to transfer the funds.
Bank Address	[Display] Displays the address of the bank of beneficiary.
City	[Display] Displays the city of beneficiary bank.
Visibility	[Display] Displays the beneficiary access type definitions selected on Create Beneficiary screen.

- 4. In the **Beneficiary ID** field, enter the beneficiary Id.
- 5. In the **Beneficiary Name** field, enter the beneficiary name.
- 6. From the **Account Type** list, select the appropriate option.
 - a. If you select Pay Over the Counter option:
 - i. From **Identification Type** list, select the appropriate option.
 - ii. In the **Identification Number** field, enter the identification number.
 - iii. In the **Beneficiary Address** field, enter the beneficiary address.
 - iv. In the **Beneficiary City** field, enter the beneficiary city.
 - b. If you select **Enter Account No** option:
 - In the Beneficiary Account Number field, enter the beneficiary account number.
- 7. In the **Processing Mode** field, select the appropriate option.
- 8. From the **IFSC Code** list, select the appropriate option.
- 9. Click Add.
 - The **Add Beneficiary Verify** screen appears. OR

Click Back.

The **Beneficiary Maintenance** screen appears.

Add Beneficiary - Domestic Account Transfer - Verify



10. Click Confirm.

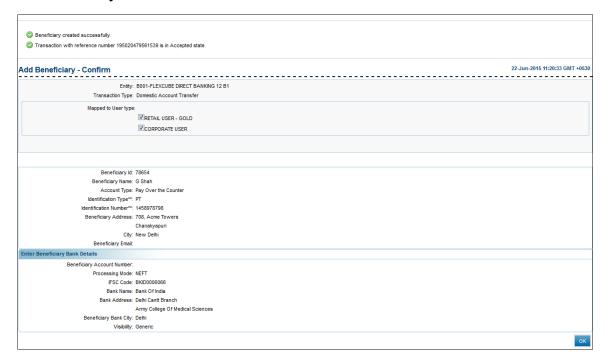
The Add Beneficiary - Confirm screen appears.

OR

Click Change.

The **Add Beneficiary** screen appears.

Add Beneficiary - Domestic Account Transfer - Confirm



11. Click **OK**.

The Beneficiary Maintenance screen appears.

3.5 Beneficiary Maintenance-International Account Transfer

To maintain a Beneficiary for International Account Transfer

1. From the **Customer Services** menu, select **Beneficiary Maintenance**. The **Beneficiary Maintenance** screen appears.

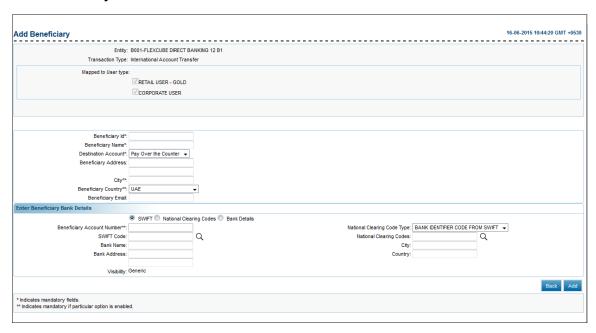
Beneficiary Maintenance



Field Name	Description
Entity	[Mandatory, Drop-Down]
	Indicates the entities available for selection.

- 2. From the **Entity** list, select the appropriate option.
- Click Create Beneficiary Template.
 The Add Beneficiary screen appears.

Add Beneficiary - International Account Transfer



Field Name	Description
Transaction Type	[Display] Displays the selected transaction type (International Account Transfer).
Mapped to User type	[Display] Indicates the user types for which beneficiary to be made available.
Beneficiary ID	[Mandatory, Alphanumeric, 10] Indicates the unique identification for beneficiary.
Beneficiary Name	[Mandatory, Alphanumeric, 35] Indicates the name of the beneficiary name.
Destination Account	[Mandatory, Drop-Down]Indicates the destination type.The options are:Pay Over the Counter
	Enter Account No

Field Name	Description
Beneficiary Address	[Conditional, Alphanumeric, 35*2]
	Indicates the address of beneficiary.
	To enable this field, select the Pay Over the Counter option, from Destination Type list.
City	[Conditional, Alphanumeric, 35]
	Indicates the city of beneficiary address.
	To enable this field, select the Pay Over the Counter option, from Destination Type list.
Country	[Mandatory, Drop-Down]
	Indicates the country of the beneficiary.
	To enable this field, select the Pay Over the Counter option, from Destination Type list.
Beneficiary Email	[Optional, Alphanumeric, 40]
	Indicates the beneficiary email address.

Enter Beneficiary Bank Details

It is mandatory to select either SWIFT or National Clearing Code or Bank Details option.

SWIFT	[Optional, Option] Indicates the swift code to transfer the funds using Swift code.
National Clearing Code	[Optional, Option] Indicates the national clearing code to transfer the funds using national clearing code.
Bank Details	[Optional, Option] Indicates the bank details to transfer the funds.
Beneficiary Account Number	[Conditional, Alphanumeric, 34] Indicates the beneficiary account number for transfer. To enable this field, select the Enter Account No option, from Destination Type list.
National Clearing Code Type	[Conditional, Drop-Down] Indicates the clearing system. To enable this field, select the National Clearing Codes option.
SWIFT Code	[Conditional, Pick List] Indicates the SWIFT code to transfer funds. To enable this field, select the Swift option.

Field Name	Description
National Clearing	[Conditional, Pick List]
Codes	Indicates the national clearing code to transfer the funds.
	To enable this field, select the National Clearing Codes option.
Bank Name	[Conditional, Alphanumeric, 35]
	Indicates the beneficiary bank name to transfer the funds.
	To enable this field, select the Bank Details option.
	Note: This is a display field for National Clearing Codes and Swift options.
City	[Conditional, Alphanumeric, 35]
	Indicates the city of beneficiary bank.
	To enable this field, select the Bank Details option.
	Note: This is a display field for Swift option.
Bank Address	[Conditional, Alphanumeric, 35*2]
	Indicates the address of the bank of beneficiary.
	To enable this field, select the Bank Details option.
	Note: This is a display field Swift option.
Country	[Conditional, Alphanumeric, 35]
	Indicates the country of Beneficiary swift code.
	To enable this field, select the Bank Details option.
	Note: This is a display field for Swift option.
Visibility	[Display]
·	Displays the beneficiary access type definitions selected on Create Beneficiary screen.

- 4. In the **Beneficiary ID** field, enter the beneficiary Id.
- 5. In the **Beneficiary Name** field, enter the beneficiary name.
- 6. From the **Destination Account** list, select the appropriate option.
 - a. If you select Pay Over the Counter option:
 - i. In the **Beneficiary Address** field, enter the address of the beneficiary.
 - ii. In the City field, enter the city of the beneficiary.
 - iii. In the **Beneficiary Country** field, enter the country of the beneficiary.
 - b. If you select **Enter Account No** option:

- In the Beneficiary Account Number field, enter the beneficiary account number.
- 7. Select the appropriate option.
 - a. If you select **Swift** option:
 - i. From the SWIFT Code list, select the appropriate option.
 - b. If you select National Clearing Code option:
 - i. From the National Clearing Code Type list, select the appropriate option.
 - ii. From the National Clearing Codes list, select the appropriate option.
 - c. If you select Bank Details option:
 - i. In the **Bank Name** field, enter the beneficiary bank name.
 - ii. In the **City** field, enter the city of the beneficiary.
 - iii. In the Bank Address field, enter the address of the bank beneficiary.
 - iv. In the **Country** field, enter the country of the beneficiary.
- Click Add.

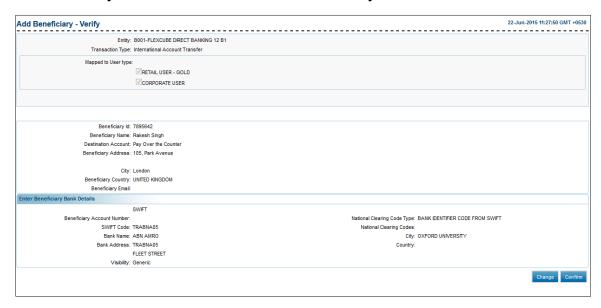
The Add Beneficiary - Verify screen appears.

OR

Click Back.

The **Beneficiary Maintenance** screen. appears

Add Beneficiary - International Account Transfer - Verify



9. Click Confirm.

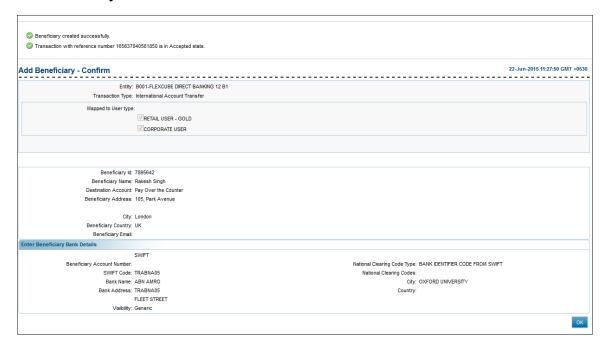
The Add Beneficiary - Confirm screen appears.

OR

Click Change.

The **Add Beneficiary** screen appears.

Add Beneficiary - International Account Transfer - Confirm



10. Click **OK**.

The **Beneficiary Maintenance** screen appears.

3.6 Beneficiary Maintenance – SEPA Credit Transfer

To maintain a Beneficiary for SEPA Credit Transfer

From the Customer Services menu, select Beneficiary Maintenance.
 The Beneficiary Maintenance screen.

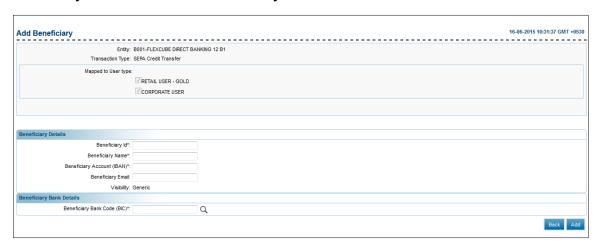
Beneficiary Maintenance



Field Name	Description
Entity	[Mandatory, Drop-Down]
	Indicates the entities available for selection.

- 2. From the **Entity** list, select the appropriate option.
- Click Create Beneficiary Template.
 The Add Beneficiary screen appears.

Beneficiary Maintenance - Add Beneficiary SEPA Credit Transfer



Field Name	Description
Transaction Type	[Display] Displays the selected transaction type (SEPA Credit Transfer).
Mapped to User type	[Display] Indicates the user types for which beneficiary to be made available.
Beneficiary ID	[Mandatory, Alphanumeric, 10] Indicates the unique identification of the beneficiary.
Beneficiary Name	[Mandatory, Alphanumeric, 35] Indicates the name of the beneficiary who is receiving the funds.
Beneficiary Account (IBAN)	[Mandatory, Alphanumeric, 35] Indicates the beneficiary account IBAN.
Beneficiary Email	[Optional, Alphanumeric, 40] Indicates the beneficiary email address.
Visibility	[Display] Displays the beneficiary access type definitions selected on Create Beneficiary screen.
Beneficiary Bank Details	
Beneficiary Bank Co	de (BIC)
Transaction Type	[Display] Displays the selected transaction type (SEPA Credit Transfer).

- 4. In the **Beneficiary ID** field, enter the beneficiary Id.
- 5. In the **Beneficiary Name** field, enter the beneficiary name.
- 6. In the **Beneficiary Account (IBAN)** field, enter the beneficiary account IBAN.
- 7. Click Add.

The Add Beneficiary - Verify screen appears.

OR

Click Back.

The Beneficiary Maintenance screen appears.

Beneficiary Maintenance - Add Beneficiary- SEPA Credit Transfer - Verify



8. Click Confirm.

The Add Beneficiary - Confirm screen appears.

OR

Click Change.

The Add Beneficiary screen appears.

Add Beneficiary- SEPA Credit Transfer - Confirm



9. Click OK.

The Beneficiary Maintenance screen appears.

3.7 Beneficiary Maintenance - UK Payments

To maintain a Beneficiary for UK Payments

1. From the **Customer Services** menu, select **Beneficiary Maintenance**. The **Beneficiary Maintenance** screen appears.

Beneficiary Maintenance

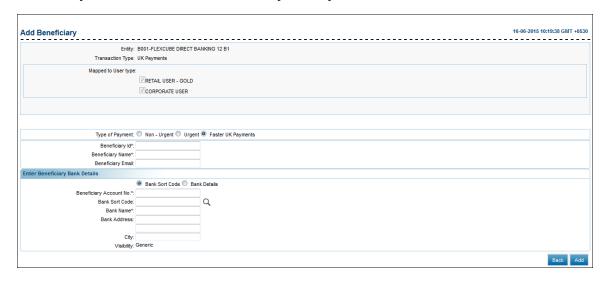


Field Description

Field Name	Description
Entity	[Mandatory, Drop-Down]
	Indicates the entities available for selection.

- 2. From the **Entity** list, select the appropriate option.
- Click Create Beneficiary Template.
 The Add Beneficiary screen appears.

Beneficiary Maintenance - Add Beneficiary UK Payments



Field Description

Field Name	Description
Transaction Type	[Display] Displays the selected transaction type (UK Payments).
Mapped to User type	[Display] Indicates the user types for which beneficiary to be made available.
Type of Payment	[Optional, Option] Indicates the user to select the priority of payment. The options are: Non - Urgent Trace UK Payments It is mandatory to select either Non - Urgent or Urgent or Faster UK Payments option.
Beneficiary ID	[Mandatory, Alphanumeric, 10] Indicates the unique identification for beneficiary.
Beneficiary Name	[Mandatory, Alphanumeric, 35] Indicates the name of the beneficiary.
Beneficiary Email	[Optional, Alphanumeric, 40] Indicates the creditor email address.

Non Urgent/ Faster UK Payments

For **Non Urgent** and **Faster UK Payments** option below fields are available.

Enter Beneficiary Bank Details

It is mandatory to select either Bank Sort Code or Bank Details option.

Bank Sort Code [Optional, Option]

Indicates the sort code.

Bank Details [Optional, Option]

Indicates the bank details.

Beneficiary Account [Mandatory, Alphanumeric, 34]

No Indicates the beneficiary's account number for the transfer.

Field Name	Description
Bank Sort Code	[Conditional, Pick List] Indicates the sort code. To enable this field, select the Bank Sort Code option.
Bank Name	[Conditional, Alphanumeric, 35]. Indicates the beneficiary bank name. To enable this field, select the Bank Details option.
Bank Address	[Conditional, Alphanumeric, 35*2] Indicates the beneficiary bank address. To enable this field, select the Bank Details option.
City	[Conditional, Alphanumeric, 35] Indicates the beneficiary bank city. To enable this field, select the Bank Details option.

Urgent

For **Urgent** option below fields are available.

Enter Beneficiary Bank Details

	t [Mandatory, Alphanumeric, 35]
No	Indicates the beneficiary's acco

Indicates the beneficiary's account number for the transfer.

It should be a valid CASA account.

Swift Code [Mandatory, Pick List]

Indicates the swift code of beneficiary bank.

Bank Name [Display]

Indicates the beneficiary bank name.

Bank Address [Display]

Displays the beneficiary bank address.

City [Display]

Displays the beneficiary bank city.

Country [Display]

Displays the beneficiary bank country.

Field Name	Description
Visibility	[Display]
	Displays the beneficiary access type definitions selected on Create Beneficiary screen.
	Note: This field is available for Non-Urgent, Urgent and Faster UK Payments option

- 4. From the **Type of Payment** field, select the appropriate option.
- 5. In the **Beneficiary ID** field, enter the beneficiary Id.
- 6. In the **Beneficiary Name** field, enter the beneficiary name.
 - a. If you select Non Urgent/Faster UK Payments option, in the Type of Payment field:
 - In the Beneficiary Account Number field, enter the beneficiary account number.
 - ii. If you select Bank Sort Code option:
 - 1. From the **Bank Sort Code** list, select the appropriate option.
 - iii. If you select Bank Details option:
 - 1. In the **Beneficiary Address** field, enter the beneficiary address.
 - 2. In the **Beneficiary City** field, enter the beneficiary city.
 - b. If you select **Urgent** option, in the **Type of Payment** field:
 - i. From the **SWIFT Code** list, select the appropriate option.
- Click Add

The Add Beneficiary - Verify screen appears.

OR

Click Back.

The **Beneficiary Maintenance** screen appears.

Add Beneficiary – UK Payments Verify



8. Click **Confirm**.

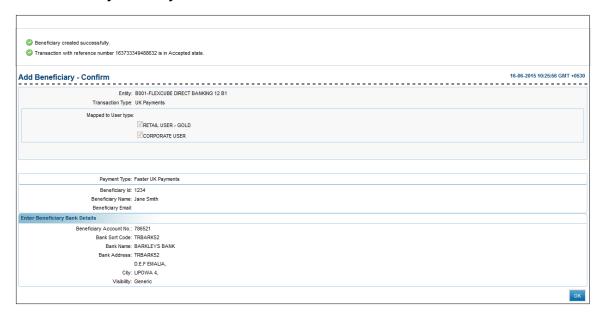
The Add Beneficiary - Confirm screen appears.

OR

Click Change.

The Add Beneficiary screen appears.

Add Beneficiary - UK Payments Confirm



9. Click **OK**.

The **Beneficiary Maintenance** screen appears.

4. Source-Beneficiary Account Linkage

Using the Source Beneficiary Account Linkage option you as a Bank Administrator can link the Beneficiary Account to the Source Account. Once this linkage is done, the Retail User will be able to debit the Source Account only to credit the specified beneficiary account. These linkages will be applicable for the Fixed Domestic Transfer function in the corporate side. The Fixed Domestic Transfer is a variation of normal Domestic Transfers to achieve the fund flow from specific account to specific beneficiary account as per the linkages.

To link the Beneficiary Account to the Source Account

1. From the Customer Services menu, select Source - Beneficiary Account Linkage.
The Source - Beneficiary Account Linkage screen appears.

Source - Beneficiary Account Linkage



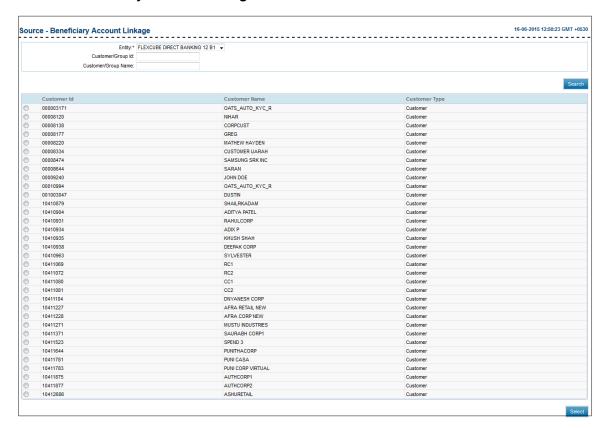
Field Description

Field Name	Description
Entity	[Mandatory, Drop-Down] Indicates the entities configured in the system.
Customer/Group ID	[Optional, Alphanumeric, 18] Indicates the customer id for which the account mapping setup is to be done.
Customer/Group Name	[Optional, Numeric, 20] Indicates the name of the customer.

- 2. From the **Entity** list, select the appropriate option.
- Click Search.

The Source - Beneficiary Account Linkage search results screen appears.

Source - Beneficiary Account Linkage



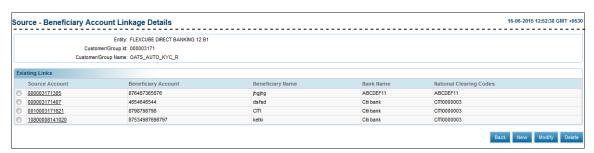
Column Description

Field Name	Description
Customer Id	[Display] Displays the Id of the customers.
Customer Name	[Display] Displays the name of the customers.
Customer Type	[Display] Displays the type of customers.

- 4. Select the appropriate option.
- Click Select.

The Source-Beneficiary Account Linkage Details screen appears.

Source - Beneficiary Account Linkage Details



Field Description

Field Name	Description
Entity	[Display] Displays the entity selected.
Customer/ Group Id	[Display] Displays the Id of the customers.
Customer/ Group Name	[Display] Displays the name of the customers.
Existing Links	

Note: This section is displayed if a beneficiary source account is already linked.

Source Account [Display]

Displays the source account.

Beneficiary Account [Display]

Displays the beneficiary account.

Beneficiary Name [Display]

Displays the name of the beneficiary.

Bank Name [Display]

Displays the name of the bank.

National Clearing [Display]

Codes Displays the National Clearing code of the bank.

6. Click New.

The New Source - Beneficiary Account Linkage screen appears.

OR

Click Back.

The **Source - Beneficiary Account Linkage** screen appears.

Note: **Modify** and **Delete** button are disabled, will be enabled only after clicking on one of the Option adjacent to **Customer ID field**.

4.2 New Source - Beneficiary Account Linkage

To link a New Source and Beneficiary Account

- 1. Repeat steps 1 to 5 from **Source-Beneficiary Account Linkage** transaction.
- 2. Click New.

The New Source - Beneficiary Account Linkage screen appears.

New Source - Beneficiary Account Linkage



Field Name	Description
Enter Account Details	
Source Account	[Mandatory, Drop-Down]
	Indicates the source account.
Destination Account	[Optional, Alphanumeric, 20]
	Indicates the beneficiary account number which is to be credited.
Beneficiary Details	
Beneficiary Name	[Mandatory, Alphanumeric, 20]
	Indicates the name of the beneficiary.

Field Name	Description
Beneficiary Address	[Mandatory, Alphanumeric, 30] Indicates the address of the beneficiary.
City	[Mandatory, Alphanumeric, 30] Indicates the city of the beneficiary.

Enter Beneficiary Bank Details

National Clearing Code Type

[Mandatory, Drop-Down]

Indicates the processing mode through which transaction

should be routed.

The options are(for India Region):

NEFTRTGS

• IMPS

Note: Below fields are auto-populated if you select Bank and Branch from the **National Clearing Code Type** list.

National Clearing Codes	[Display] Displays the national clearing code.
Bank Name	[Display] Displays the bank name. This field will be auto-populated once the Bank and Branch have been selected from the search.
Bank Address	[Display] Displays the bank address.
City	[Display] Displays the city of the bank.

- 3. From the **Source Account** field, select the appropriate option.
- 4. In the **Destination Account** field, enter the beneficiary account number.
- 5. In the **Beneficiary Name** field, enter the beneficiary name.
- 6. In the **Beneficiary Address** field, enter the beneficiary address.
- 7. In the **City** field, enter the beneficiary city.
- 8. From the **National Clearing Code Type** list, select the appropriate option.
- 9. From the **National Clearing Code Type** list, select the appropriate option.

10. Click Map Account.

The **Source - Beneficiary Account Linkage – Verify** screen appears.

OR

Click Back.

The Source - Beneficiary Account Linkage Details screen appears.

Source - Beneficiary Account Linkage - Verify



11. Click Confirm.

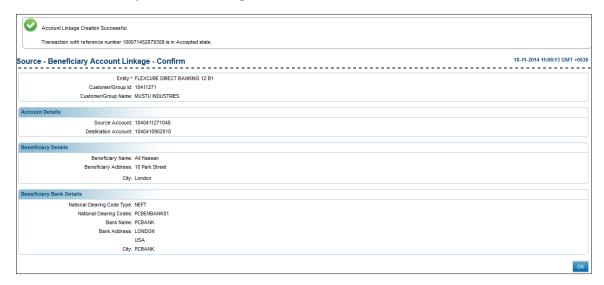
The Source - Beneficiary Account Linkage - Confirm screen appears.

OR

Click Back.

The New Source - Beneficiary Account Linkage screen appears.

Source - Beneficiary Account Linkage - Confirm



12. Click **OK**.

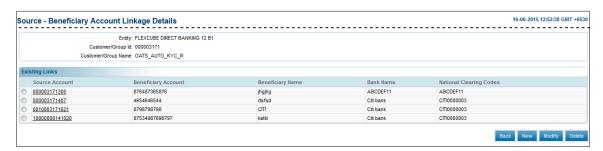
The **Source - Beneficiary Account Linkage** screen appears.

4.3 Modify Source - Beneficiary Account Linkage

To modify a linkage in a Source and Beneficiary Account

- Repeat steps 1 to 5 from Source-Beneficiary Account Linkage transaction.
- 2. In the **Existing Links** section, select the appropriate **Source Account**.

Source - Beneficiary Account Linkage Details



3. Click Modify.

The Modify Source - Beneficiary Account Linkage screen appears.

OR

Click New

The New Source - Beneficiary Account Linkage screen appears.

OR

Click Back.

The **Source - Beneficiary Account Linkage screen** appears.

Field Name	Description
Enter Account Details	
Source Account	[Display] Displays the source account number selected.
Destination Account	[Optional, Alphanumeric, 20] Indicates the beneficiary account number which is to be credited.
Beneficiary Details	
Beneficiary Name	[Mandatory, Alphanumeric, 20] Indicates the name of the beneficiary.
Beneficiary Address	[Mandatory, Alphanumeric, 30] Indicates the address of the beneficiary.

Field Name	Description
City	[Mandatory, Alphanumeric, 30]
Enter Beneficiary Bank D	Indicates the city of the beneficiary. Details
National Clearing Code	[Mandatory, Drop-Down]
Туре	Indicates the processing mode through which transaction should be routed.
	The options are(for India Region):
	• NEFT
	• RTGS
	• IMPS

Note: Below fields are auto-populated if you select Bank and Branch from the **National Clearing Code Type** list.

National Clearing [Display]
Codes Displays

Displays the national clearing code.

Bank Name [Display]

Displays the bank name.

Bank Address [Display]

Displays the bank address.

City [Display]

Displays the city of the bank.

- 4. Repeat steps 4 to 9 of section **New Source Beneficiary Account Linkage**.
- 5. Click Modify.

The Modify Source - Beneficiary Account Linkage - Verify screen appears.

Modify Source - Beneficiary Account Linkage - Verify



6. Click **Confirm**.

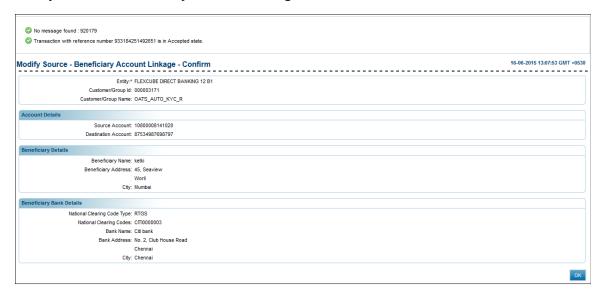
The Modify Source - Beneficiary Account Linkage - Confirm screen appears.

OR

Click Change.

The Modify Source - Beneficiary Account Linkage screen appears.

Modify Source - Beneficiary Account Linkage - Confirm



7. Click **OK**.

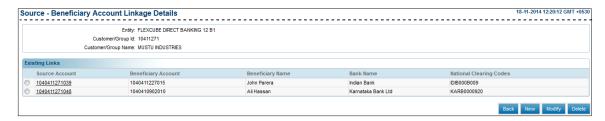
The Source - Beneficiary Account Linkage screen appears.

4.4 Delete Source - Beneficiary Account Linkage

To delete a linkage of a Source and Beneficiary Account

- Repeat steps 1 to 5 from Source-Beneficiary Account Linkage transaction.
- In the Existing Links section, select the appropriate Source Account.

Source - Beneficiary Account Linkage Details



Click Delete.

The **Delete Source - Beneficiary Account Linkage** screen appears.

OR

Click Modify.

The Modify Source - Beneficiary Account Linkage screen appears.

OR

Click New.

The New Source - Beneficiary Account Linkage screen appears.

OR

Click Back.

The **Source - Beneficiary Account Linkage** screen appears.

Delete Source - Beneficiary Account Linkage Details



3. Click Delete.

The **Delete Source - Beneficiary Account Linkage - Verify** screen appears.

OR

Click Back.

The Source - Beneficiary Account Linkage Details screen appears.

Delete Source - Beneficiary Account Linkage - Verify



4. Click **Confirm**.

The Delete Source - Beneficiary Account Linkage - Confirm screen appears.

OR

Click Back.

The **Delete Source - Beneficiary Account Linkage** screen appears.

Delete Source - Beneficiary Account Linkage - Confirm



5. Click **OK**.

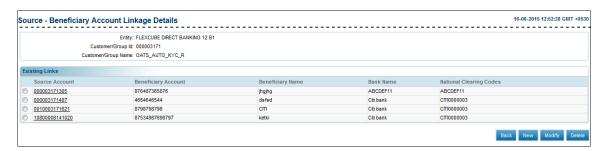
The **Source - Beneficiary Account Linkage** screen appears.

4.5 View Source - Beneficiary Account Linkage

To view the details of Source and Beneficiary Account Linkage

Repeat steps 1 to 5 from Source-Beneficiary Account Linkage transaction.

Source-Beneficiary Account Linkage Details



In the Existing Links section, click the Source Account link.
 The View Source - Beneficiary Account Linkage screen appears.

View Source - Beneficiary Account Linkage



Field Name	Description
Account Details	
Source Account	[Display] Displays the account to be debited.
Destination Account	[Display] Displays the beneficiary account number which is to be credited.

Field Name	Description
Beneficiary Details	
Beneficiary Name	[Display] Displays the name of the beneficiary.
Beneficiary Address	[Display] Displays the address of the beneficiary.
City	[Display] Displays the city of the beneficiary.
Beneficiary Bank Details	
National Clearing Code Type	[Display] Displays the processing network selected by the user.
National Clearing Codes	[Display] Displays the national clearing code.
Bank Name	[Display] Displays the bank name.
Bank Address	[Display] Displays the bank address.
City	[Display] Displays the city of the bank.

3. Click **OK**.

The Source-Beneficiary Account Linkage Details screen appears.

5. Beneficiary Mapping

The *Beneficiary Mapping* to map the beneficiaries created as restricted beneficiaries to specific customers and specific users of a customer.

5.1 Map Beneficiary

To map the Beneficiary

1. From the **Customer Services** menu, select **Beneficiary Maintenance**. The **Beneficiary Mapping** screen appears.

Beneficiary Mapping



Field Description

Field Name Description

Map Beneficiary

Entity [Mandatory, Drop-Down]

Indicates the entities and user types under the entity.

It is mandatory to input either Customer Id or Customer Name.

Customer Id [Optional, Alphanumeric, 20]

Indicates the customer Id to which beneficiary is to be mapped.

Customer Name [Optional, Alphanumeric, 40]

Indicates the name of the customer to whom beneficiary is to be

mapped.

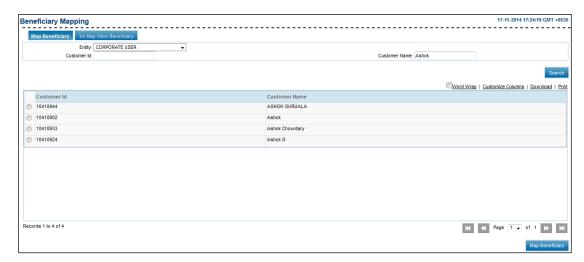
- 2. From the **Entity** list, select the appropriate option.
- In the Customer ID field, enter the customer Id. OR

In the **Customer Name** field, enter the customer name.

Click Search.

The **Beneficiary Mapping** screen appears.

Beneficiary Mapping



Field Description

Field Name	Description
Option	[Optional, Options] Indicates the list of options to select the customer Id.
Customer ID	[Display] Displays the customer Id as per the search criteria
Customer Name	[Display] Displays the name of the customer corresponding to the customer Id.

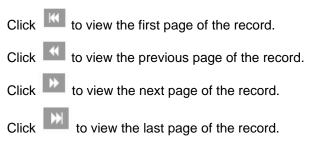
The options mentioned below are applicable for records of Beneficiary Mapping transaction.

To enable the word wrap in the columns, select the Word Wrap check box.

Click **Customize Columns** to reorder the columns or select the columns that appear in the list.

Click **Download** to download all or selected columns in the Beneficiary Mapping transactions list. You can download the list in PDF, XLS, QIF, OFX and MT940 formats.

Click Print to print record.



- 5. Select the appropriate option.
- 6. Click Map Beneficiary.

The Map Beneficiary screen appears.

Map Beneficiary



Field Description

Field Name	Description
Entity	[Display] Displays the selected entity.
User Type	[Display] Displays the selected user type.
Customer Id	[Display] Displays the selected customer Id.
Customer Name	[Display] Displays the name of the selected customer.
User/Customer ID	[Mandatory, Drop-Down] Indicates the customer Id selected and the users under the customer id.

7. Click Add.

The new section in **Map Beneficiary** screen appears.

OR

Click x to delete the corresponding row.

Field Name	Description
User/Customer ID	[Display] Displays the selected the user Id or customer Id.
Transaction Type	[Mandatory, Drop-Down] Indicates the transaction types.
Beneficiary ID	[Mandatory, Alphanumeric, 10] Indicates the beneficiary to be mapped.

8. Click Map Beneficiary.

The Map Beneficiary-Verify screen appears.

OR

Click Back.

The previous **Map Beneficiary** screen appears.

Map Beneficiary Verify



9. Click **Cancel** to cancel the transaction.

OR

Click Change.

The Map Beneficiary screen appears.

OR

Click Confirm.

The Map Beneficiary-Confirm screen appears.

Map Beneficiary Confirm



10. Click **OK**.

The Beneficiary Mapping screen appears.

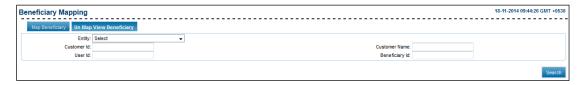
5.2 Un-Map Beneficiary

The *Un-map Beneficiary* allows to un-map the beneficiaries created as restricted beneficiaries to specific customers and specific users of a customer.

To Un-Map Beneficiaries

- 1. From the **Customer Services** menu, select **Beneficiary Maintenance**. The **Beneficiary Mapping** screen appears.
- Click Un Map View Beneficiary tab.
 The Beneficiary Mapping Un Map View Beneficiary screen appears.

Beneficiary Mapping



Field Description

Field Name	Description
Entity	[Mandatory, Drop-Down] Indicates the entities and user types under the entity.
Customer Id	[Optional, Alphanumeric, 20] Indicates the customer Id to which beneficiary is mapped.
User Id	[Optional, Alphanumeric, 20] Indicates the user Id to which beneficiary is mapped.
Beneficiary ID	[Optional, Alphanumeric] Indicates the user to search as per the beneficiary Id. Note: It is mandatory to input either Customer Id or User Id or Beneficiary ID.

- 3. From the **Entity** list, select the appropriate option.
- 4. In the **Customer ID** field, enter the customer Id.

OR

In the User Id field, enter the user Id.

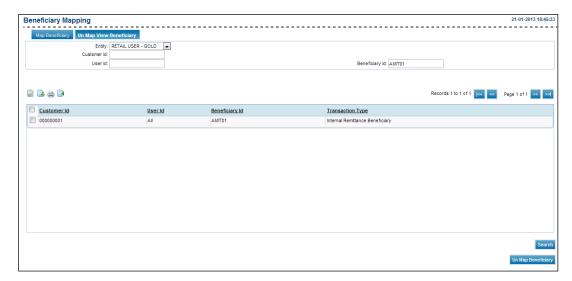
OR

In the **Beneficiary ID** field, enter the beneficiary Id.

5. Click **Search**.

The **Beneficiary Mapping** screen with search results appears.

Beneficiary Mapping - Un-Map View Beneficiary



Field Description

Field Name	Description
Customer Id	[Display] Displays the customer Id as per the search criteria.
User Id	[Display] Displays the user Id as per the search criteria
Beneficiary ID	[Display] Displays the beneficiary Id as per the search criteria.
Transaction Type	[Display] Displays the transaction type of the beneficiary.

The options mentioned below are applicable for records of Un Map Beneficiary transaction.

To enable the word wrap in the columns, select the **Word Wrap** check box.

Click **Customize Columns** to reorder the columns or select the columns that appear in the list.

Click **Download** to download all or selected columns in the Un Map Beneficiary transactions list. You can download the list in PDF, XLS, QIF, OFX and MT940 formats.

Click **Print** to print record.

Click to view the first page of the record.

Click to view the previous page of the record.

Click to view the next page of the record.

Click to view the last page of the record.

- 6. To un-map the customer, select the **Customer Id** check box.
- 7. Click Un Map Beneficiary.

The Un Map Beneficiary-Verify screen appears.

Beneficiary Mapping Un Map Beneficiary-Verify



8. Click Confirm.

The Un Map Beneficiary-Confirm screen appears.

OR

Click Change.

The Un Map View Beneficiary screen appears.

Beneficiary Mapping Un Map Beneficiary-Confirm



9. Click OK.

The Beneficiary Mapping screen appears.